The Illinois Reading Council is an approved ISBE Professional Development Provider. Registered attendees can earn one clock hour for each session attended. Please note that meal functions and other events are available for one (1) clock hour only. Registered presenters can also earn up to eight (8) clock hours for presenting a session. At the end of the conference, plan to submit your clock hours for the sessions that you attended and/or presented at the conference via one of two options.

**OPTION 1 – ONLINE CLOCK HOUR FORM:** You can enter your Record of Sessions Attended and Conference Evaluation Forms via the online form at: https://www.illinoisreadingcouncil.org/IRC-Conference-Evaluation-Form.

**OPTION 2 – PRINT PDF COPY OF THE CLOCK HOUR FORMS:** You can print the Record of Sessions Attended and Conference Evaluation Forms prior to your arrival at the conference and drop off the completed forms at the Registration Desk in the Exhibit Hall. The forms can also be mailed or faxed to the IRC Office within one week after the conference. The PDF Form is available at: https://www.illinoisreadingcouncil.org/assets/docs/Clock Hour Forms.pdf.

Please review your personal License Renewal Plan to determine which sessions fit. Be sure that your goals are broad enough to include a variety of literacy topics. The Illinois Reading Council is merely the provider. The responsibility for determining which sessions agree with your plan and are granted credits by your school district is yours.

The Illinois Reading Council will process the forms following the conference. Your clock hours will be entered directly into the ISBE PD Plus System. When entered, you will receive an email notification to log into your ISBE ELIS Account to complete the ISBE Evaluation Form through the ISBE PD Plus System. Once completed, you can print off your ISBE Evidence Form to keep for your records and your clock hours will be automatically added to your ISBE ELIS Account.
IRC Record of Clock Hours Earned Form

You must complete both sides of this form and place in an evaluation box.

Instructions: Each registered participant must complete both sides of this form. This form must be signed and placed in an evaluation box prior to leaving the conference. Failure to complete this form or failure to turn it in may result in loss of professional development credit. For each session attended, you must list the session number, the title of the session, and the presenter(s) name. As a presenter, you may also earn additional clock hours. Other activities may also be listed. Participants earn one (1) PD hour per hour of participation at the conference. For meal functions and special events, only one (1) PD hour is earned for the presentation and not the meal or autographing. Following the conference, the ISBE Evidence of Completion Form with your verified clock hours will be mailed to registered participants.

<table>
<thead>
<tr>
<th>Session #</th>
<th>Title of Presentation</th>
<th>Name of Presenter(s)</th>
</tr>
</thead>
</table>

**THURSDAY, MARCH 14, 2024**

7:00 AM  
8:30 AM  
9:45 AM  
11:00 AM  
12:15 PM  
1:00 PM  
2:15 PM  
3:30 PM  
6:15 PM  
8:30 PM  

**FRIDAY, MARCH 15, 2024**

7:00 AM  
8:30 AM  
9:45 AM  
11:00 AM  
12:15 PM  
1:00 PM  
2:15 PM  
3:30 PM  

**TOTAL NUMBER OF PROFESSIONAL HOURS EARNED:**

I state, to the best of my knowledge, that this form is true, correct and complete.

Signature of participant ________________________________  IEIN #_____________________

Name of participant (Must be registered to earn PD hours) ____________________________________________

Address __________________________________ City __________________ State_______ Zip ________

Email ______________________________________________ Phone __________________
HELP US PLAN FOR 2025

Please use this form to evaluate this year’s conference. Your reactions and suggestions are valued and will help us plan subsequent conferences with your preferences in mind.

Drop this in one of the evaluation boxes located at the Registration Desk (Thursday and Friday) OR complete the online form on the Conference App OR return to: Illinois Reading Council, 1100 Beech Street, Building 8-2, Normal, IL 61761.

<table>
<thead>
<tr>
<th></th>
<th>Strongly Agree</th>
<th>Agree</th>
<th>Somewhat Agree</th>
<th>Disagree</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Overall, I was satisfied with the 2024 Conference.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>2. Conference offered a wide variety of speakers/activities.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>3. Author/illustrator presentations were enjoyable.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>4. Featured educational speakers were valuable &amp; relevant.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>5. Teachers sharing their classroom practices were valuable.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>6. Research-based presentations were valuable &amp; relevant.</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>7. Who would you like to see present at a future IRC Conference?</td>
<td>Name:</td>
<td>Topic/Area</td>
<td>Contact info (if available):</td>
<td></td>
</tr>
<tr>
<td></td>
<td>_______________________________________________________________________________________</td>
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<tr>
<td>8. I attended the Conference on (circle all that apply):</td>
<td>Wed.</td>
<td>Thurs.</td>
<td>Fri.</td>
<td></td>
</tr>
<tr>
<td>9. I especially enjoyed this special event/program:</td>
<td>Strongly Agree</td>
<td>Agree</td>
<td>Somewhat Agree</td>
<td>Disagree</td>
</tr>
<tr>
<td>A. Wednesday evening Welcome Reception</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>B. Thursday evening Hear the Authors Read</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>C. Friday afternoon Illinois Reads Luncheon</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
</tr>
<tr>
<td>D. Other</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

10. In the Exhibit Hall, I would like the following products and services to be available: ____________________

______________________________________________________________________________________

______________________________________________________________________________________

Strongly Agree Agree Somewhat Agree Disagree
A. Overall, the exhibits were helpful and informative. 4 3 2 1 N/A
B. The complimentary refreshments were good. 4 3 2 1 N/A
D. How much time did you spend in the exhibit hall? 1 hour or less 1-3 hours 3-6 hours N/A

11. Additional comments or suggestions about presentations, special events and/or the conference:
(Please remember that IRC has limited control over issues such as parking, hotel accommodations & service.)

______________________________________________________________________________________

______________________________________________________________________________________

______________________________________________________________________________________

12. Please tell us about yourself.

Age Range: Years in Education: Distance Traveled:

___ 18-24 ___ 0-4 ___ less than 100 miles
___ 25-39 ___ 5-14 ___ 101-200 miles
___ 40-54 ___ 15-29 ___ 201-300 miles
___ 55 and over ___ 30 and over ___ 300 + miles

Current Position (Select One)

Administrator: Classroom Teacher: Other:

___ Principal ___ Preschool ___ Pre-service Teacher
___ Superintendent ___ K – 3 ___ Title I/Remedial Teacher
___ Curriculum Supervisor ___ 4 – 6 ___ Reading Spec./ Lit. Coach
___ Other: _____________ ___ Middle/Jr. High ___ Gifted Teacher
___ ___ High School ___ Spec. Ed. Teacher
___ ___ Post Secondary ___ Librarian/Media Specialist
___ ___ ___ ___ Speech/Language Pathologist
___ ___ ___ ___ Teacher Aide/ Paraprofessional
___ ___ ___ ___ Substitute Teacher
___ ___ ___ ___ Substitute Teacher
___ ___ ___ ___ Retired Teacher
___ ___ ___ ___ Homeschool Teacher
___ ___ ___ ___ Other ________________

District Type:

___ Urban ___ Suburban ___ Small City ___ Rural/Small Town