

Reading Power, Inc.

Executive Director

Reading Power is a not-for-profit organization in its seventh year of operation supporting low-achieving children in their early literacy learning. Currently there are over 135 tutors at five elementary schools in North Chicago, but the program is intended to grow.

The successful applicant will have a background in emergent literacy, preferably early intervention. A masters or doctors degree in reading and language or literacy is required.

The Executive Director role will include:

- Recruit, train, and supervise tutors, mostly volunteer
- Supervise, train and select coordinators at each school
- Work closely with school administrators and teachers and endeavor to draw in the parents
- Facilitate student fluency assessment for identification and achievement
- Continue projects to provide books for the children to own
- Tutor at least one child who is low-achieving
- See that each site is equipped with books and supplies
- Report to the Board of Directors, working with it on budgets, planning, fundraising and other areas of governance
- Attend monthly, evening Board meetings
- Serve as a resource at the request of the Board of Directors on committees and task forces
- Speak to civic groups and attend occasional community events for the purpose of fund raising or to promote public relations
- Promote awareness of Reading Power through local media

For more information about the organization: www.readingpowerinc.org

To send resumes for the position: Send email to Mary Jane Hender
mjhender@comcast.net