

ILLINOIS TITLE I ASSOCIATION

2008-2009 GRANT PROGRAM FOR ITA MEMBERS

ITA Board of Directors has approved a Grant Program which will award financial grants to members of ITA for innovative programs and projects. Priority in awarding grants will be given to persons who have not received grant monies from ITA during the previous year. However, persons who have received grant monies in the past may wish to submit new ideas they would like to pursue.

PURPOSE:

The ITA will award financial grants for the purpose of promoting literacy development in the school and community.

GUIDELINES:

Each grant applicant will:

1. Submit an application (*Requirements are listed on reverse side*).
2. Prior to reimbursement, presentations must be completed; submit all bills to the treasurer for reimbursement by May 1, 2009. **No Exceptions!**
3. Agree to complete the program or project by June 30 of the fiscal year for which the award was granted.
4. Within thirty days of the conclusion of the program or project, submit a written evaluation report and include an itemized list of income and expenditures.
5. Present the results of your grant winning program during the 2008-2009 year in any of the following ways: (1) at any ITA conference or conference strand; (2) at the Annual Meeting; or (3) in an article in the ITA newsletter.

APPLICATION PROCESS:

Individuals applying for grants should submit 5 copies of the application with all names and other identification of the applicant, to the address on the reverse side by the deadline date. Applications with school & individual names included in the grant will be disqualified. All identification information should appear on the cover sheet. Late applications will not be considered.

TIMELINE:

Applications must be postmarked no later than August 1, 2008 and bear the signature of a school administrator. Grant recipients will be notified by September 15, 2008.

BUDGET:

The maximum amount of each grant is \$500. Not all grants are funded for the entire amount requested by the applicant.

APPROVAL:

The ITA Grant Committee shall make the final approval of the grants to be awarded. The Grant Committee consists of the ITA President, President-Elect, Vice President, and Treasurer.

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ASSOCIATION**

**2008-2009 GRANT APPLICATION FOR ITA MEMBERS
COVER SHEET—FOR IDENTIFICATION**

- I. Statement of Purpose:** *What is the objective of this project? Please list the Illinois Learning Standard this project will support.*
- II. Needs Statement:** *How will this grant support your present program?*
- III. Description of Population to be served:** *Describe the population who will benefit from this grant.*
- IV. Description of Program or Project:** *List the procedures and timeline for your project.*
- V. Itemized budget:** *Provide an itemized list of prospective suppliers and materials, with approximate costs.*
- VI. Plan for Evaluation:** *Include the actual assessment you plan to use in your evaluation of the project.*

Applicant Data:

Name _____

Position _____

Program/Project Title _____

Date of Program/Project _____ Place _____

School Name _____ Work Phone _____

School Street Address _____

City _____ State _____ Zip _____

(Applicant's Signature) Date _____

(School Administrator's Signature) Date _____

Contact Person _____ Home Phone _____

Application must be postmarked on or before August 1, 2008.

Mail five (5) copies to:

ITA
Monmouth College
700 East Broadway
Monmouth, IL 61462

IMPORTANT NOTES:

- *All identification should appear on this cover sheet ONLY or grant will be disqualified.*
- *Applicants must maintain an ITA membership throughout the entire grant process.*
- **FOR MORE INFORMATION:** *mgrimm@monm.edu*