

Calls for Contributions for Future Issues of the Illinois Reading Council Journal

Submissions for Future Issues

The *IRCJ* editorial staff welcomes manuscript submissions at any time. Manuscripts for each issue are selected approximately three to six months prior to publication. Please follow the guidelines below for preparing and submitting manuscripts.

Guidelines for Prospective Authors and Contributors

The *Illinois Reading Council Journal* seeks manuscripts dealing with topics, issues, and events of interest to teachers, reading specialists, and administrators involved in literacy programs at all levels of education. Ideas for inclusion in the following columns will also be considered: Terrific Teaching Tips, Parent Involvement in Reading, and Leadership in Reading.

Preparing and Submitting Manuscripts

We seek articles that deal with research and innovative instructional practices for literacy education at all levels. Article submissions should be eight to 25 double-spaced, word-processed pages, including references.

Authors should send five copies of each manuscript. Manuscripts should be word-processed and double-spaced (including references) on 8½ x 11-inch white paper with at least one-inch margins on all four sides of each page. Organization and style should follow the guidelines specified in the *Publication Manual of the American Psychological Association* (most recent edition). For examples of reference format, see the reference lists within *IRCJ* articles. A cover page, including the author's name, full address, telephone number, e-mail address, and the date of submission should accompany each submission. Photographs and other graphic material may be included, where appropriate, but they must be of acceptable quality for reproduction. To ensure impartial review, avoid inclusion of the author's identity in any other place in the manuscript. Manuscripts should not have been published elsewhere or be under consideration or in preparation for publication elsewhere.

The review process for articles takes approximately 14 to 16 weeks. Upon receipt of a manuscript, the editors will send an acknowledgment to the author. The manuscript will be evaluated by at least three reviewers who are uninformed as to the identity of the author. Manuscripts are evaluated in terms of interest, quality of writing, appropriate documentation of ideas, uniqueness, and needs of the journal. Research articles should include a clear description of the methodology and should be written in a style that will be readable by classroom teachers. The final decision for acceptance of manuscripts resides with the editors. They reserve the right to suggest changes in format to the authors.

Upon acceptance of a manuscript, the author will be asked to supply an electronic copy of the manuscript text. Accepted manuscripts will be copyedited to promote clarity, improve organization, and conform to the style of the journal.

Short Submissions

For each issue, short items such as original poems, cartoons, or personal anecdotes may appear throughout the journal. Such submissions should be one-half page to one page in length, double-spaced, and word-processed. The editor selects these short items.

We Welcome Questions About Submissions!

Please feel free to e-mail us at KH-Barclay@wiu.edu.

All manuscripts should be sent to . . .

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